

**LAMAR UNIVERSITY
MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES**

SECTION: Academic Affairs
AREA: General

MAPP 02.01.01

I. PURPOSE AND SCOPE

A. The purpose of this policy is to establish and describe the

- a. Each constituency group will respond to the APAC with written comments indicating an approval (with stated rationale), rejection (with stated rationale), or suggestions for substantive changes. All written comments will be electronically recorded by the APAC. An updated draft—complete with markups of the proposed changes, notations to the constituency group(s) recommending the changes, and the date when the changes were made—will be forwarded to the Provost for review.
3. Reviewed by the Provost.
 - a. After all constituency groups have had an opportunity to review and comment upon the proposed policy, the Provost shall examine the policy proposal carefully and endorse or veto the proposed policy. If endorsed, the Provost will return the proposed policy to the APAC with detailed procedural instructions. If vetoed, the Provost will submit a written justification to the APAC, which will be discussed at the next meeting.

